

# FRAME

## AGENDA

FRAME Administrators Meeting on 5 October 2016  
ANU Commons Function Centre, Building X004 Childers Street, Acton

Time	Item	Facilitator/ presenter
2.00 – 3.00	RHMT Financial Reporting Template* (Finance and School Managers)	Jenny Donnelly (Chair) DoH Grant Management team
3.00 – 3.10	Short break for afternoon tea	
3.10 – 4.30	General discussion with the Department of Health <ul style="list-style-type: none"> <li>• Feedback from the Commonwealth on the first RHMT reporting process</li> <li>• Core requirements and template design**               <ul style="list-style-type: none"> <li>- Recording of short-term medical placements</li> <li>- Recording of students who complete a second year in a RCS (previously counted through the UDRH)</li> </ul> </li> <li>• Communication and support</li> </ul>	Jenny Donnelly  DoH Grant Management team  Jen Lang   Fiona Jorgensen
4.30 – 5.30	Sharing of RHMT report information - strategies, initiatives and programs employed to meet targets  Selection of students into the RCS program - selection criteria/processes and rural pathways  Coordination of administrators meetings (FRAME in Cairns, 2017)	Jenny Donnelly     Fiona Jorgensen

\*This session has been organised for university administrators who are responsible for preparation of the RHMT financial reports. It will focus specifically on the current RHMT Financial Reporting template, including interpretation/definition of reporting lines. During this session participants will have an opportunity to seek further clarification on those expenditure items where there is uncertainty about their reporting line allocation.

\*\*To direct discussion, university representatives are asked to bring their current RHMT mid-year progress and core requirement reports.

Department of Health representatives:

Richard Kajehpathy, Director, Workforce Grants  
Anisha Doering, Assistant Director, Workforce Grants  
Leticia Santek - Departmental Officer, Workforce Grants  
Alcina Dias - Departmental Officer, Workforce Grants  
Jennie Della - Director, Professional Entry and Rural Training  
Katy Roberts - Assistant Director, Professional Entry and Rural Training  
Aaron Stone - Departmental Officer, Professional Entry and Rural Training